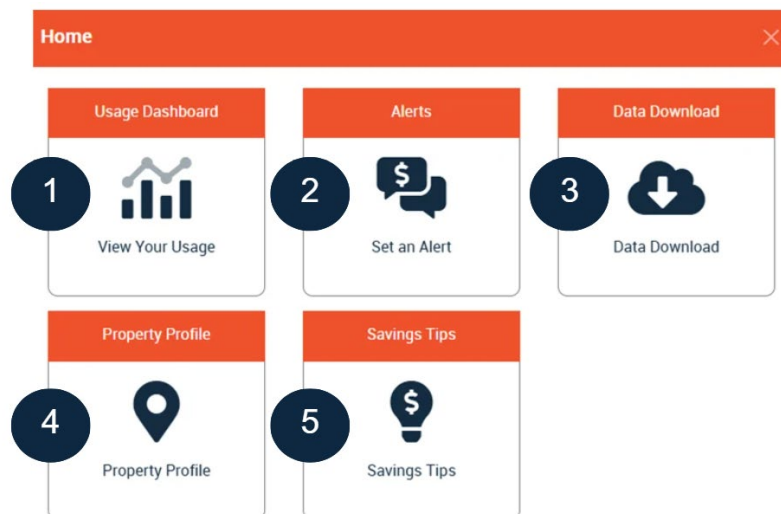


What is MyMeter?



MyMeter provides a detailed view of how your business uses electricity in a variety of user-friendly ways. It also offers a number of tools and resources to help you manage your electric use. With **MyMeter**, you can:

- View electric use by time & date intervals (from 15-minute to monthly)
- Create energy-use thresholds and receive usage alerts
- Participate in Energy Saving Challenges – pledge a personal commitment to achieve a selected level of energy savings over a six-month period and the platform will automatically track progress toward the goal with callouts and status updates
- Set energy markers to note significant events and track changes related to electric usage
- Get helpful energy-saving tips and easily download electric usage data
- Customize how widgets are displayed
- View your customer property profile



To access **MyMeter**, log in to [MyAccount](#) and select **MY METER** from “My Account Dashboard.”

1. Usage Dashboard

- a. Toggle between consumption (kWh) and demand (kW). View by 15-minute, 30-minute, hourly, daily, weekly, monthly and billing intervals.
- b. Set energy markers to visualize your consumption patterns during a specific time frame.

2. Alerts

- Usage Threshold** – Set a kW and/or kWh threshold for a specified time interval. You can choose to receive a text or email alert when your electric use is over (or under) the set amount.
- Weekly Usage Summary** – Sign up to receive an email with more information about how you use electricity.

Usage Threshold
[+ Add](#)

Weekly Usage Summary
[+ Add](#)

3. Data Download

- Navigate to the  button and select “Data Download.”
- Select a 15-minute, 30-minute, hourly, daily, weekly, monthly or billing interval and date range.
- Choose columns to include, such as account number, location and/or kWh, and customize the display order.
- Download a CSV file for Microsoft Excel.

Download Usage Data

Format:

CSV

Service Type:

Electric

Meters:

- ☒ Meter
☒ Meter

Interval:

30-Minute

Start Date:

07/10/2026

End Date:

08/10/2026

Save Current Settings

Download

Choose Columns

Select columns by checking the box
Drag  to change column order

-  ☒ Read Date
 ☐ Account Number
 ☐ Name
 ☐ Meter
 ☐ Location
 ☐ Address
 ☒ kWh
 ☒ kW

Row Sort Order

Drag  to prioritize sort order
Click  to choose ascending or descending

-  Read Date  
 kWh  
 kW  

  Choose data to download and arrange the display order

 Select time interval and date range

 Click "Download" to generate a CSV file for Microsoft Excel

4. Property Profile

- Create a property profile with details including the property size, age of construction and the fuels used for major systems (e.g., heating/cooling).

The screenshot shows the 'Property Profile' form in the MyMeter interface. At the top, there are tabs for 'Property Profile', 'ENERGY STAR', and 'Energy Challenge'. The 'Property Profile' tab is active. The form is divided into three main sections: 'Location #', 'Details', and 'Profile'. The 'Location #' section has a red location pin icon and a text input field. The 'Details' section has a 'Name' text input field and a 'Primary Use' dropdown menu. The 'Profile' section has a '0% Complete' status and a text input field. Below these sections, there is a horizontal bar with various system categories and their completion percentages: Overview - 0%, Activity Areas - 0%, Structure - 0%, Central Heating/AC - 0%, Zone/Room Heating/AC - 0%, Air Distribution - 0%, Water Heating - 0%, Appliances - 0%, Lighting - 0%, Generation/Storage - 0%, Electronics - 0%, Pools & Hot Tubs - 0%, and Process Loads - 0%. The 'Overview' section is expanded, showing an introduction to the MyMeter tool and a 'Get Started' button.

5. Savings Tips

- Read about ways you can reduce your usage year-round.

Add an Additional User

- Select "User Profile" and click "Connect User."
- Grant permissions for duration and *MyMeter* access.

The screenshot shows the 'Add Additional User' form. It has three main sections: 'Permissions', 'Duration', and 'Select Accounts'. The 'Permissions' section has a checkbox for 'Usage Data'. The 'Duration' section has radio buttons for '30 Days', '60 Days', '90 Days', 'Select An End Date', and 'No End Date'. The 'Select Accounts' section has two checkboxes, each with a house icon. Below these sections, there are text input fields for 'Additional User Email' and 'Additional User Email Confirm'. At the bottom, there is a checkbox for 'Additional user access is only for MyMeter, and does not apply to the specified contract account in My Account.' and two buttons: 'Close' and 'Continue'.

Customize the Widgets on Your Dashboard

- Use the gear icons to select which billing and usage widgets you want displayed.

